

# MAGISTRATE LETTER

Effective 8:01 a.m., **Monday** through 8:00 a.m. the following **Monday**, the following Commissioners will be on duty:

<b>May 2024</b>						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Effective- 8:01 am		1	2	3	4	5
<b>DOMESTIC AND CRIMINAL COMM. PATRICIA M. JOYCE</b>						
6 Effective- 8:01 am	7	8	9	10	11	12
<b>CRIMINAL COMM. PAUL SCHNEIDER / DOMESTIC COMM. RUBEN BAILEY</b>						
13 Effective- 8:01 am	14	15	16	17	18	19
<b>DOMESTIC AND CRIMINAL COMM. PATRICIA M. JOYCE</b>						
20 Effective- 8:01 am	21	22	23	24	25	26
<b>CRIMINAL COMM. SCHNEIDER / DOMESTIC COMM. RUBEN BAILEY</b>						
27 Effective- 8:01 am	28	29	30	31		
<b>DOMESTIC AND CRIMINAL COMM. PATRICIA M. JOYCE</b>						

**Domestic and Criminal Commissioner Patricia M. Joyce** will assume the criminal duties of signing search warrants and arrest warrants, setting of bonds, and of committing magistrate AND domestic duties. (Cell: 818-8508 & Office: 504-364-3927) - **(SEE CALENDAR ABOVE)**

**Criminal Commissioner Paul Schneider** will assume the criminal duties of signing search warrants and arrest warrants, setting of bonds, and of committing magistrate. (Cell: 818-8507 & Office: 504-364-3927) - **(SEE CALENDAR ABOVE)**

**Domestic Commissioner Ruben Bailey** will assume domestic duties **ONLY**. (Cell: 818-8505 & Office: 504-364-3745) - **(SEE CALENDAR ABOVE)**

All non-domestic civil matters will be forwarded electronically to the allotted division's e-basket for handling. Paper filings may not be walked-through.

This applies to the **24<sup>th</sup> Judicial District Court** charges **ONLY**. Under the rules of Court the above Judge/Commissioner should be contacted initially while serving for matters involving the District Court.

/s/ Tracy S. Louis  
Tracy S. Louis, M. Ed.  
504-364-3992  
24<sup>th</sup> Judicial District Court

**NOTE: NO** calls for setting of bonds are to be made between **10:00 p.m.** and **8:00 a.m.** refer all matters involving First Parish Court, Second Parish Court and all City Courts to the Parish Court or City Court Judges **ONLY**.